

ROUTING AND RECORD SHEET

SUBJECT: (Optional) Office Space and Heating, Ventilating and Air Conditioning (H.V.A.C.) Facilities Expansion [REDACTED] (C)

25X1A

FROM:		EXTENSION		NO.
TO: (Officer designation, room number, and building)		DATE		DATE
	RECEIVED	FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
1. OL/RECD				
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